IF THERE ANY ERRORS OR AMENDMENTS PLEASE ADVISE THE CLERK PRIOR TO THE NEXT MEETING

SUTTON-AT-HONE & HAWLEY PARISH COUNCIL

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**Sutton-at-Hone**

**Dartford**

**Kent. DA4 9HQ**

# MINUTES – PARISH COUNCIL MEETING HELD ON MAY 17TH 2018

Cllr Arnold (Vice Chair) chaired the meeting.

1. APOLOGIES FOR ABSENCE. Cllr Maddison Personal

Cllr Dabb Personal

Cllr Thurlow Personal

Cllr Rogers Holiday

1. DECLARATIONS OF INTEREST

The Clerk granted dispensation to members for discussion on the budget.

1. MANAGEMENT
   1. Accounts. It was proposed by Cllr. Bradley,

seconded by Cllr. Armstrong and agreed to approve matters related to finance as follows:

**General**

GSG Services Ground Maintenance £1495.00

Castle Water Parish Rooms £7.10

Castle Water Pars Lane Pav £190.20

GJ Services Pavilion cleaning £924.00

**Burial**

GSG Services Interment of Ashes £50.00

Veolia Waste removal £134.30

**Lighting**

EDF Energy Street Lighting Energy £432.49

Streetlights Maintenance Contract £2046.76

Streetlights Repairs £115.50

* 1. Minutes. It was proposed by Cllr. Harbud, seconded by Cllr. Armstrong and agreed by all to approve as a correct record minutes of the meeting held on 19th April 2018
  2. Matters arising from Minutes.
  3. Questions from Public & Press Representative from HPT expressed thanks for the purchase and installation of the defibrillator.
  4. Items discussed

Kent Police PCSO Down gave crime figures for April 2018 and an update on criminal activity at the Chapelfield allotment site. They are patrolling regularly and passed on info to start an Allotment Watch Scheme. Information given regarding DDAPS Fishing Day

Sports Pavilion & Rec Grounds. No response from FC Sutton Dynamo regarding accounts info requested. Clerk to contact giving a deadline of 17/6/18 for lease agreement. Report given on the condition of the showers and plumbing system at the pavilion. Cllr Harbud declared an interest-he will supply details regarding a risk assessment and testing for Legionella. Still awaiting feedback from St John’s Ambulance.

Jubilee Field SAH School declined the offer of a lease (7 yr).

Hawley Pavilion Letter received thanking the Clerk for efforts to procure the defibrillator. Lease agreed, signed and paid for by resident using the land for a boot camp. Problems with long grass and dog fouling, Clerk to ensure contractor keeps grass short and investigate whether DBC still operate dog fouling enforcement scheme.

Parish Consultation A statement was agreed and will be uploaded to website. *‘The response level did not meet our criteria of 5% of total households but the results will be used in our further considerations’*

Chapelfield Allotments Following reports of difficulties with a plot holder in contravention of his lease, it was agreed to terminate his lease and ask him to remove all personal belongings.

Sexton’s Building The PCC has relinquished the management, it was agreed to leave as secure as possible and consider its future under the Assets Sub Committee.

WW1 Beacons PCC has cancelled plans for an event but members seek information as to whether the school & scouts were interested in marking this occasion. Clerk to contact them

School Parking Clerk to contact school and request a feasibility study on their proposal to use Parsonage Lane car park as a drop off point to link with walking bus scheme.

* 1. Items for information

Items tabled: NONE

* 1. Parish Councillors Report

Cllr Bradley reported on issues at the burial ground regarding disappearance of watering bottles and rubbish bin.

Cllr Armstrong proposed PC presence at the school fete. Clerk to ascertain availability amongst members.

* 1. Clerk’s Report

Reminder that all members should have secure email addresses, preferably to be used for PC business only.

Following the removal of a BT pole in Russell Place in 2015 and the subsequent loss of our lamp which was attached, the pole has now been re-installed. Clerk obtaining quotes for re-installing a lamp.

* 1. Ward Member’s report

Cllr Reynolds gave an update on recycling issues

* 1. Borough Matters

1. PLANNING

There being no further business the meeting was declared closed at 8.50pm

Chairman……………………………………………Date……………………………