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| **MINUTES****SUTTON AT HONE & HAWLEY ANNUAL PARISH MEETING****Thursday 28th April 2022**  |

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|  | **Agenda Item** |  |
| **1** | **Apologies for absence** Cllr O’Sullivan ill health-approved Cllr Law Family leave-approvedDispensation for Absence granted to Cllr Murphy now cancelled.  |  |
| **2.** | **Declarations of Interest FCSD-Cllr Newitt** |  |
| **3.** | **To receive reports from Clubs/Associations****Longlands Vets FC** Received**Crayford MH Astronomical Society Dartford** Received**Hawley Pavilion Trust** - unsubmitted It was agreed that the Holding Trustees approach the HPT trustees to discuss lease matters. **FC Sutton Dynamo** Received |  |

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| **MINUTES****SUTTON AT HONE & HAWLEY PARISH COUNCIL MEETING****Held on Thursday 28th April 2022** |

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|  | **Agenda item** |  |
| **1**. | **Apologies for absence** Cllr O’Sullivan-ill health- approved Cllr Law-family leave- approvedDispensation for Absence granted to Cllr Murphy now cancelled |  |
| **2.** | **Declarations of interest****2.1** Updates against Register of DPIs NONE**2.2** Declarations against an agenda item Cllr Newitt re FCSD**2.3** Dispensation was granted by the Clerk to discuss the budget |  |
| **3.** | **Minutes****3.1** The minutes of the meeting held on 17th March 2022 were approved, proposed by Cllr Stevenson & seconded by Cllr Newitt**3.2 Matters arising not detailed on the agenda:****3.2.1 HR Policies.**

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| **Resolution: It was agreed by all to approve all HR policies and consultation with the Clerk will now take place** |

**3.2.2 Kent Police/Borough & Parish Forum.** Clerk gave a verbal report on the Borough & Parish Forum held on 5th April 2022 where matters regarding policing in the parishes was discussed. Cllr Law to contact PCSO Smith for feedback on his recent community engagement meeting (16/04/22). **Monthly Newsletter (March**) receipt was acknowledged and it was agreed this should be published on our platforms**3.2.3 Appointment of Cleaning Company** Clerk is awaiting further details from one company. The matter needs to be accelerated.  | AL |
| 4. | **Questions from the public & press (10 min maximum)** NONE |  |
| **5.** | **Urgent items at the discretion of the Chair** NONE |  |
| **6.** | **Items for discussion****6.1 KGF.** Use of site by Dartford Harriers to mark club centenary

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| **Recommendation: Council agreed to the use of KGF on 17th July 14.00-18.00 on the understanding that no licensable activities take place** |

**6.2 FCSD** Requests received for agreement to:1. **Floodlight use at KGF, Hawley during training**-agreed subject to review if any complaints from residents are received
2. **Use of electrical appliances in Parsonage Lane pavilion**-agreed subject to PAT testing, receipt of satisfactory fire risk assessment. Storage to be responsibility of FCSD
3. Installation of a separate sink for use by food and drink sales operative. **Agreement in principle, Clerk to obtain costings for supply and installation.**
4. Siting of goal storage compound on western boundary of field. **Agreement in principle at site 1, Clerk to request details of materials to be used plus accurate siting.**
5. Additional use of QE2 field by Wildcats **This was agreed at no extra cost including use of pavilion.**

**6.3 FCSD Licence To consider and review.** *This matter was taken as a confidential item under the Public Bodies (Admission to Meetings) Act 1960, section 1(2)***6.4 QE2 Field** Request by resident to plant additional seasonal plants adjacent to memorial tree. **All in agreement with the proviso that any planting is annual not perennial.****6.5 414 bus route**. All agreed to request consideration of our village to be included in the route of the flyer/hopper suggested by the Leader of DBC**6.6 Sutton at Hone Scouts** It was agreed by all to allow access to toilets/changing room area for one night in July for a camping night**6.7 Community award.** Nonominations received. It was agreed to write to the children who litter picked thanking them for their efforts | ` |
| **7.** | **Reports****7.1 Councillors/Groups/Committee Reports****7.1.1 Recreation grounds QEF/KGF** Clerk to contact contractor regarding machinery access to riverside area**7.1.2 Burial Ground** **7.1.3 Jubilee Field** Chair gave a verbal report from meeting held with DBC officers regarding Wildflower Orchard to be held on 25/04/22. Positive response from DBC that area can be used for this project, planted with apple trees and underplanted with wildflowers. Awaiting further details**7.1.4 Barfield Green** **7.1.5 Burnthouse Lane** Reports of fires received from resident**7.1.6 Allotments** Parsonage Lane site, clearing of personal items by plot holder not taken place. Clerk to progress clearance with contractor**7.1.7 Hawley Pavilion Trust****7.1.8 The Orchard** Awaiting response and agreement from Nat Trust re wildlife equipment installation |   |
| **8.** | **Correspondence received/matters dealt with****DRIPS** Report received (Spring No 37)**Kent Police**-Monthly Newsletter (March) received |  |
| **9** | **GDPR** No matters to consider at publication |  |
| **10** | **Finance****10.1** **End of Year**-Clerk progressing AGAR and end of year accounts |  |
| **11** | **Clerk’s Report****11.1 Member Vacancy**- 3 vacancies to be filled by straight co-option**11.2 Christmas lights -** awaiting location details from members**11.3 Helvar Ltd.** Notification they will be litter picking along PROW DR38 (Hawley)**11.4 Verbal reports-**DBC are requesting agreement to host ‘Café Ukraine’ in local areas. Clerk to signpost them to The Meeting Post | ALL |
| **12** | **Planning**As determined by the planning sub committee: No commentsDemolition of existing entrance porch and erection of an entrance porch38 Barton RoadSutton At HoneKentDA4 9EAErection of a single storey garden annex extension with removal of existing garageHawley HouseHawley RoadHawleyKentDA2 7RB |  |
|  | **K M Gale-** Clerk to the Council |  |