# SUTTON-AT-HONE & HAWLEY PARISH COUNCIL

You are hereby summoned to attend a meeting of the Sutton-at-Hone & Hawley Parish Council to be held on Thursday 21st January 2021 at 7.30pm where the following business will be transacted:

*The COVID-19 Coronavirus pandemic and the unprecedented Government measures in response to the crisis (e.g. prohibitions on gatherings, social distancing, self-isolation and shielding of those deemed to be the most vulnerable) have meant that the requirement for local authorities to hold public meetings in person with all members present in one place cannot currently be met. The statutory requirements for meetings are mainly contained in the Local Government Act 1972 (“the 1972 Act”) and the Public Bodies (Admission to Meetings) Act 1960 (“the 1960 Act”).*

*In recognition of the difficulties of holding and attending meetings, the Government included s.78 in the Coronavirus Act 2020 and provided the Secretary of State with the power to make Regulations for the provision of holding alternative format meetings.*

 *As such, this meeting will be held under terms agreed by Members being to conduct the Council business via internet link.*

*Additionally the legislation allowed for the cancellation of the Annual Parish Council meeting and all current appointments continue until May 2021.*

**Chairman’s statement**

**1. APOLOGIES FOR ABSENCE**

To receive and approve extended apologies for Jan/Feb/Mar meetings from Cllr Burch due to family illness.

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| **Resolution: Council approve the apologies from Cllr Burch for Jan/Feb/Mar meetings** |

**2. DECLARATIONS OF INTEREST**

 **a) UPDATE OF DECLARATIONS OF INTEREST**

 **b) UPDATES FOR THIS MEETING**

 **c) DISPENSATION TO DISCUSS COUNCIL BUDGET**

**3. MANAGEMENT**

a) Accounts. To note the payment of the following accounts:

**General**

GSG Grounds maintenance-Allotments £80.00

JRGGS Grounds maintenance £671.67

Darent Valley Landscapes Grounds maintenance £285.00

V Bradford/Bluebridge Digger hire/works-Allotments £450.00

JA Projects Works to Sextons Building £439.00

JA Projects Works at Chapelfields Allotments £116.00

Parish Online Annual Licence £259.20

Scribe Cemetery Annual Licence & set up £1017.60

Nat Trust The Orchard-Licence £100.00

Appt Bus Machines Print/Copier £17.33

**Lighting**

E.ON St Lighting Energy £421.55

**Burial**

GSG Grounds maintenance £590.00

b) Minutes. To approve as a correct record Minutes of the meeting held on 17th December 2020, a copy of which has been circulated.

c) Matters arising from minutes not detailed on the agenda.

d) Questions from the public & press (10 mins maximum)

e) Urgent agenda items

f) Items for discussion

**Co-option** Vacancies-1 x Hawley ward. Applications received from 2 candidates and distributed to members.

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| **Resolution: Members vote on applications received and co-opt** |

**KALC Community Award.** Referral received from resident (Cllr Moyles HK&SD PC). Members to discuss supporting this nomination.

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| **Recommendation: Members agree to support the nomination as submitted** |

**DATPC** To receive a report from meeting held on 12/01/21.

**Vice Chair** To discuss and agree to appoint a Vice Chair following Cllr Burch’s extended absence.

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| **Recommendation: To receive nominations for Vice Chair. To vote on any nominations (if necessary)** |

g) Items for information

Solar Light, Barfield Green Delivery Feb 1st, installation to follow

h) Parish Councillors’ Reports

Recreation grounds QEF/KGF

Burial ground

Jubilee Field

Barfield Green

Burnthouse Lane

Allotments

j) Clerk’s Report

4. PLANNING

To appoint member/s of the Planning Committee following Cllr Burch’s extended absence.

As determined by the planning sub committee;

No comments/objections:

Erection of a single storey side/rear extension

33 Keith Avenue

Sutton At Hone

Kent

DA4 9HH

Erection of a part two/part single storey rear extension with Juliette balconies at first floor and dormer windows and roof light in rear elevation in connection with providing additional rooms in the roof space together with new roof and replacement of all existing windows.

Oakbank

Hawley Road

Hawley

Kent

DA2 7RF

Kathryn Gale

Clerk to the Parish Council